



Pleasant View School

www.pleasantviewschool.com

FINANCIAL AGREEMENT (School Year: 2012-2013) (Pre-K – 8th Grade)

Father's Name: _____ Mother's Name: _____

Legal Guardian or Custodian Name: _____

Home Address: _____
Number Street Apt. #

City State Zip Code

Phone # _____
(Parent or Legal Guardian)

Pager/Cell Phone # _____
(Parent or Legal Guardian)

Name(s) of Child(ren)	Sex	Age	Date of Birth	Grade Enrolled

Terms & Conditions of the Agreement

- Monthly payments start in July and end the following year in April and must be paid by the 14th of each month. **Otherwise, a \$30.00 late fee will be assessed** monthly until the unpaid balance is brought current. After two months, a warning letter will be sent stating that the child will be temporarily suspended if the unpaid balance has not been paid by the third month. After falling three months behind, the child will be placed on temporary suspension until the past due balance is paid **in full**. In addition, the account will be turned over to a collection agency and will be assessed ALL collection fees.
- Registration, books, activity fees and the first month tuition are due on /or before July 14. Otherwise, enrollment will not be guaranteed and the student may be put on the waiting list if space is limited.
- Any outstanding **balance from last year (2011-2012) must be paid by May, 2012. Otherwise, registration for (2012-2013) will be suspended.** Full annual tuition is required even if the child is enrolled late. Tuition adjustment will be made only in case of late enrollment due to transfer from another city or school, provided that, proper documentation/proof of transfer is submitted at the time of enrollment.
- Any parent experiencing a financial difficulty and wants the school to reconsider his/her financial obligation must submit a written letter to the Board explaining the basis for the financial hardship accompanied by the appropriate supporting documentation. The Board's decision is final.
- In case of withdrawal from the school at any time during the semester, the parents/legal guardians are responsible for the full semester tuition, activity fees, book fees (see *Tuition Fees & Policy* for details). Any unpaid balance of the tuition and fees due will be referred to a collection agency and will be assessed ALL collection fees.
- Transportation of children to and from school will be the parents'/legal guardians' responsibility.
- After-school care, Day Care, and summer programs require separate agreements.
- Receipt for Pre-K tuition payment for Child & Dependent Care Credit for tax purposes will be issued upon request, ONLY.
- All credit card payments will be assessed 2.5% processing fee. A \$25 fee will be assessed for each returned check or returned ACH (direct deposit) payment.

We (I) have read & understood the above terms & conditions as well as know our (my) total financial obligation to the school. We (I) hereby agree to strictly abide by all the terms of this agreement. May Allah (God) be our (my) witness.

Father (or legal guardian)

Mother (or legal guardian)

Date